

MANUSCRIPTLINK

유저 매뉴얼

- 관리자(Manager)-

저널 설정(Journal Configuration)

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others

Journal Information

Service Type	Premium (Large-scale Editorial Board with Recirculation/Premium Service Support)	Service Details
Journal Category	<input type="text" value="Business, Economics & Management"/>	
Journal Subcategories	<p>To select items, press and hold down the Ctrl (or Command) key, and then click each item that you want to select.</p> <ul style="list-style-type: none">Accounting & TaxationBusiness, Economics & ManagementDevelopment EconomicsEconomic HistoryEconomic PolicyEconomicsEducational AdministrationEmergency ManagementEntrepreneurship & InnovationFinance	Current Journal Subcategories
Journal Title	Journal of Asian Economics and Politics (Demo)	
Journal Short Title	JAEP	
ISSN	1234-1234	
E-ISSN	1234-1234	
Publication Cycle	<i>Empty</i>	
Journal Homepage	https://www.manuscriptlink.com	
Publishing Organization	ManuscriptLink Demo Society	
Organization Homepage	<i>Empty</i>	
Additional Site	<i>Empty</i>	
Publisher Country	China	
System Language	English	

- 저널 개설시에 다양한 설정을 하게 되지만 운영중에 설정을 변경할 일이 생깁니다.
- 저널 설정(Journal Configuration) 메뉴에서는 해당 저널의 다양한 설정을 변경할 수 있습니다.
- 큰 카테고리(청록색) 안에 세부설정 내용이 있으며 대부분은 저장 버튼 없이 설정과 동시에 반영됩니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
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- 저널 정보에서는 타이틀, 홈페이지, 학회 명 등 기본 설정을 할 수 있습니다.
- 저널명과 저널 축약타이틀(Journal Short Title)을 제외한 항목들은 필수 입력 항목이 아닙니다.

i The information below will be used to configure the submission fee and publication fee invoice

Currency

US Dollar (USD) ▼

+ Add & Upload

The maximum file size for uploads: **1 MB**
File types allowed: **jp(e)g, png, gif**

Journal Organization Stamp (Please upload a gif or png image of which background is transparent)

- 통화(Currency)는 투고료/게재료 청구를 위한 설정입니다. 저널이 속한 학회에서 주로 쓰는 통화를 선택하면 됩니다.
- 학회 직인(Journal Organization Stamp)는 수동 청구(PDF 첨부 발송)시 발송되는 청구서 마지막 부분에 직인을 나타내고자 할 때 쓰입니다. 가급적 투명 GIF나 투명 PNG로 업로드하시기 바랍니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication
 - Files Needed
 - Camera-Ready Paper

Service Type

서비스 유형 선택

Features	Premium	Classic	Free
	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fixed Charge to Service Creator	\$149/Month or \$1,430/Year (-20%)	\$99/Month or \$950/Year (-20%)	Free
Authors' Manuscript Submissions	Unlimited Submissions	Unlimited Submissions	10 Submissions/Month limitation
Everyday Service Enhancement	✓	✓	✓
Full Customization to Client's Journal Workflow	✓	✓	✓
Prearranged Email Templates and Configuration	68 Email Templates	68 Email Templates	42 Email Templates
Automatic Email Forwarding to Editorial Members and Authors	✓	✓	✓
Editorial Members' Reviewer Selection, Invitation, and Assignment	✓	✓	✓
Camera-Ready Manuscript Submission	✓	✓	✓
Authors' Galley Proofs Verification	✓	✓	✓
ORCID (Open Researcher and Contributor ID) Support	✓	✓	✓
Section Management and Associate Editors	✓	✓	✗
Special Issues and Guest Editors	✓	✓	✗
Revised Manuscript Submission and Review Recirculation	✓	✓	✗
Fast and Urgent Tracks Management	✓	✓	✗
Publication Fee Invoicing to Author	✓	✗	✗
Reviewer Filtering and Recommendation	✓	✗	✗
Digital Library for Post-publication Manuscripts	✓	✗	✗

- 저널 개설시 선택한 서비스 유형을 변경해야될 일이 생길 수 있습니다.
- 원하는 서비스 유형에 대한 기능들을 살펴보신 후 서비스 유형을 선택하시면 변경이 됩니다.
- 한번 변경 후 3개월까지는 다시 변경을 하지 못합니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication
 - Files Needed
 - Camera-Ready Paper

Journal Options

스위치 버튼을 통한 변경

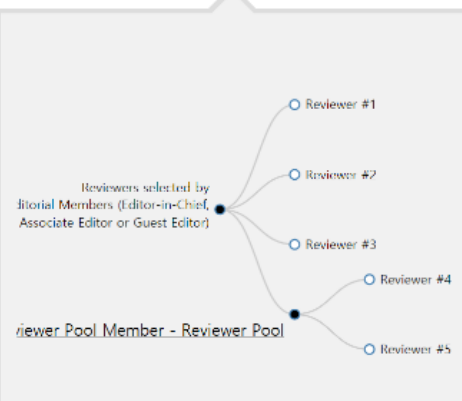
1. Division Management

Does your journal manage divisions (a.k.a. sections or submission categories) and let Authors select a division when they submit a manuscript?



2. Reviewer Pool Member Management

Does your journal manages reviewer pool?



- 저널 옵션(Journal Option)메뉴에서는 논문 투고 및 심사에 관련된 굵직한 옵션(투고 분야(Division), 심사자풀(Reviewer Pool), 부편집장(Associate Editor) 제도, 초빙편집장(Guest Editor)제도)들을 변경할 수 있습니다.
- 무료 저널은 대다수 옵션을 활성화하지 못하게 되어있습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication
 - Files Needed
 - Camera-Ready Paper

Job Titles

직무 명칭 업데이트

Job Title Update

Canonical Job titles in ManuscriptLink service

Description

Job titles which you can choose for your journal service

Manager

Manager provides administrative support to chief editor(s) as well as other editorial members. When a manuscript is submitted to your journal, a manager will look over the manuscript and check that it is suitable for further processing (usually check the formatting requirements). Manager also puts together a preliminary version for an accepted manuscript and publish it after author's approval.

* In your journal service: **Manager**

Manager

Chief Editor

Chief editor shall be responsible for the oversight of the quality and scope, as well as the operational policies and management facets of your journal. If the submitted manuscript passes a manager's checks and your journal supports associate editors, then the chief editor will identify an associate editor to handle the manuscript's review process, and assign it to him/her. If your journal does not support an associate editor, there can be no associate editor. In this case, the chief editor can coordinate the peer review process unaided. The most important task of the chief editor is to make a decision on whether or not the manuscript should be accepted for the publication, and communicate such a decision to the authors.

* In your journal service: **Editor-in-Chief**

Editor-in-Chief

Associate Editor

Associate editor's role is the management of the peer review of manuscripts by members of the peer community. By selecting appropriate reviewers to identify quality manuscripts, and by managing the peer review process efficiently, the quality--and therefore the value--of a publication is increased. After gathering enough review results from the selected reviewers, an associate editor makes a "recommendation", not a "decision" on whether or not the manuscript should be accepted for the publication. It is the chief editor who makes the decision, not the associate editor, who merely recommends an outcome. If your journal creates a list of sections in terms of research topics, each associate editor manages the peer review process of manuscripts submitted to a section in charge of the associate editor.

* In your journal service: **Associate Editor**

Associate Editor

Guest Editor

Guest Editor will receive manuscripts for his/her special issue assigned to his/her account. Guest Editors will manage the peer review process for such a manuscript. After gathering enough review results from the selected reviewers, a guest editor makes a decision on whether or not the manuscript should be published to your journal, and communicate such a decision to the authors.

* In your journal service: **Guest Editor**

Guest Editor

Reviewer

Peer review is the principal mechanism by which the quality of manuscript is judged. Reviewer should provide written, unbiased feedback in a timely manner on the scholarly merits and the scientific value of the work, together with the documented basis for the reviewer's opinion. Reviewer can also provide a thoughtful and informative critique of the submitted manuscript to editorial members of your journal.

* In your journal service: **Reviewer**

Reviewer

Author

Authors make contributions to your journal in terms of important intellectual content. Authors submit a manuscript to your journal and improve their

Author

- ManuscriptLink 서비스는 논문투고/심사 과정에서 다양한 역할이 참여하게 됩니다.
- 기본적으로 저희가 제공하는 직무에 대한 명칭 외에 저널에서 쓰이는 명칭이 있다면 수정하실 수 있습니다.
- 단, 이 명칭들은 저희 서비스에서 발송되는 이메일과 연관이 있기 때문에 꼭 업데이트 버튼을 클릭해서 저장하셔야 반영이 됩니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review

Divisions (Sections) (Sections or Submission Categories)

Do you want to allow the Associate Editor/Reviewer Pool Members to choose their own division?
 No If you check 'Yes', Associate Editor/Reviewer Pool Members can choose their preferred division.

본인이 직접 설정하도록 하는 옵션

Divisions/Sections Created

Symbol	Division Name	Description	Action
A	Economy		<input type="button" value="Edit"/> <input type="button" value="Delete"/>
B	Politics		<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Create a New Division

Symbol

Division Name

Description (Optional)

- 투고분야(Division)는 저자가 논문을 제출할 때 지정하는 카테고리 와 같습니다.
- 기호와 명칭을 기입하여 생성하실 수 있습니다.
- 또한, 부편집장이나 심사자풀 멤버에 특정 투고분야(Division)을 할당하여 해당 투고분야에 제출되는 논문을 담당하도록 할당할 수 있습니다.
- 할당하는 방식이 아니라면 본인이 직접 선택할 수 있도록(본인 관심분야 개념) 옵션을 조절할 수 있습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members**
 - Editor-in-Chief**
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review**
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
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Editor-in-Chief

Selected Editor-in-Chief(s) 10

Manuscript type In charge	Username (Email)	Degree	Name	Institution	Action
Research Paper	demo.user1...	Ph.D.	Prof. Jacob Thomas	Guardian Scholars Program	Delete

1 - 1 / 1

« < 1 > »

1) You can assign one or more specific manuscript types to Editor-in-Chief.
2) You can not delete the last Editor-in-Chief/Manager from the list. Please select other person before you delete the last member.

1) Select a New Editor-in-Chief from Registered User List

2) You can find a user registered to this system by entering an email, name or institution in the above input field.

or

2) Select a New Editor-in-Chief after Creating His/Her Account

Email

Institution

Department

Country

First Name

Degree

Salutation

Last Name

The above account created by you will be rightly informed to the person through an email and the confirmation about the account creation will be also requested to him/her.

- 저널 구성원(Editorial Members) 메뉴에서는 편집장, 부편집장, 초빙편집장, 심사자풀 멤버, 관리자 등 저널을 운영하는 구성원을 추가/삭제할 수 있는 메뉴입니다.
- 검색을 통해 추가하고자하는 구성원을 선택하고, 검색해도 없을 경우는 계정 생성 후 선택할 수 있습니다.
- 삭제시 해당 구성원이 담당하는 논문이 존재할 경우 논문을 다른 사람에게 전달하는 '담당자변경' 과정이 필요합니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members**
 - Editor-in-Chief**
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review**
 - Peer Review
 - Review Items
 - Decision Items
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 - Guest Editor Review Management
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Editor-in-Chief

Selected Editor-in-Chief(s) 10

Manuscript type in charge	Username (Email)	Degree	Name	Institution	Action
Research Paper	demo.user1...	Ph.D.	Prof. Jacob Thomas	Guardian Scholars Program	Delete

1 - 1 / 1

ⓘ You can assign one or more specific manuscript types to Editor-in-Chief.
 ⓘ You can not delete the last Editor-in-Chief/Manager from the list. Please select other person before you delete the last member.

1) Select a New Editor-in-Chief from Registered User List

ⓘ You can find a user registered to this system by entering an email, name or institution in the above input field.

or

2) Select a New Editor-in-Chief after Creating His/Her Account

Email First Name Last Name
 Institution Degree
 Department Salutation
 Country

ⓘ The above account created by you will be rightly informed to the person through an email and the confirmation about the account creation will be also requested to him/her.

- 저널 구성원(Editorial Members) 역할 종류에 따라 특정 논문 유형을 할당하거나 특정 투고분야를 할당할 수 있습니다.
- 예를 들어 편집위원장이 여러명이고, 특정 편집위원장(Editor-in-Chief)에게 연구논문(Research Paper) 유형을 할당할 경우, 논문 접수시 해당 편집위원장이 가장 상위에 선택되며, 이는 강제사항은 아닙니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication

Submission Tracks

Manage "Fast Track" for Fast Review Process?

 Yes

i For a manuscript submitted to the fast track, for example, it can be managed to be published within six months from the manuscript submission.
i If you check "Yes", you can create "fast track" for the fast review process and set additional review due duration for the manuscripts of the fast track. - [Fast track parameter setting](#)

Manage "Urgent Track" for Urgent Review Process?

 Yes

i If necessary, you can manage the urgent track as well as the fast track. For a manuscript submitted to the urgent track, for example, it can be managed to be published within three months from the manuscript submission.
i If you check "Yes", you can create "urgent track" for urgent review process and set additional review due duration for the manuscripts of the urgent track. - [Urgent track parameter setting](#)

Manage "Special Issue Track"?

i You can create and remove a special issue/section track at the following page. If there is no valid special issue/section item managed at the following page, the track is not shown to authors. - [Special Issue/Section Management](#)

Manuscript Tracks Created

Order	Item name of manuscript track	Track Type	Action
1	Regular Track	Regular Track	
2	Special Issue Track		Delete
3	Fast Track	Fast Track	Delete
4	Urgent Track	Urgent Track	Delete

Create a New Manuscript Track

Item name of manuscript track (This information is shown to authors and users.)

Track Type (This information is used for service configuration and not shown to authors.)

Regular Track

Create & Save

- 저널에서 트랙(Track)을 운영할 경우 트랙을 생성하고 설정할 수 있습니다.
- 일반트랙, 급행트랙, 긴급트랙, 기획특집 트랙을 생성할 수 있습니다.
- 급행트랙과 긴급트랙은 별도의 기간 설정(예: 심사 독촉기간) 옵션이 주어집니다.
- 기획특집 트랙은 생성 후 기획특집 관리(Special Issue Management) 메뉴에서 기획특집을 생성하고 추가할 수 있습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers

Manuscript Types

Manuscript Types Created

Item name of manuscript type	Type	Action
Research Paper	Research Paper	
Editorial	Editorial	Delete
Review or Comments	Review or Comments	Delete

클릭하여 이름 변경

Create a New Manuscript Type

Item name of manuscript type (This information is shown to authors and users.)

Type (This information is used for service configuration and not shown to authors.)

Research Paper

Create & Save

- 기본 논문 유형(연구 논문 (Research Paper)) 외에 논문 유형 관리하고 싶다면, 논문 유형 명칭을 기입하고 유형을 선택하여 항목을 생성할 수 있습니다.
- 만약 Research Paper, Editorial, Review or Comments 외에 다른 유형이 필요하다면 support@manuscriptlink.com으로 문의주시기 바랍니다.

저널 설정(Journal Configuration) – 논문 기본 정보 (Basic Information)

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication
 - Files Needed
 - Camera-Ready Paper

Basic Information

Enter Notice message for the "basic information" step

Select your manuscript track and type. Enter your title, running head, and abstract into the appropriate boxes below.

Check information items that Authors MUST provide when they submit a manuscript

- Track
- Type
- Invited Manuscript
- Manuscript Title
- Running Head
- Abstract
- Keywords
- Division

Preview 'Basic Information' Step

Select your manuscript track and type. Enter your title, running head, and abstract into the appropriate boxes below.

* Track *

Regular Track Special Issue Track Fast Track

Urgent Track

* Division *

A. Economy

* Type *

Research Paper

Invited Manuscript *

If it is an invited manuscript, please check it.

* Manuscript Title *

An Efficient Method for Interactivity in Digital Language Learning (Sample)

Running Head *

An Interactivity Method in Digital Language Learning

* Abstract *

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nulla vehicula tortor a augue facilisis, non euismod lacus molestie, Phasellus consectetur eu magna et ullamcorper. Sed gravida vel ligula ut ultrices. Nulla et convallis quam. Aliquam sed est id urna elementum congue. Vestibulum ut dui tristique, faucibus nisi sed, faucibus est. Phasellus mi magna, fringilla a consectetur non, molestie eget eros. Duis rutrum tellus convallis

Keywords *

Digital x Language Learning x Interactivity x add a keyword

Add or delete a new keyword tag (Add: just input one and type 'Enter' key, Delete: just delete by using 'Backspace (Delete)' key)

Language of Manuscript *

English

- 이 메뉴는 저자가 논문 투고시에 입력하는 기본 정보들에 대해 설정하는 메뉴입니다.
- 논문 투고는 여러 단계로 이루어져있으며, '논문 기본 정보'는 첫 번째 단계에 해당됩니다.
- 논문 제출시 필수로 제출해야 하는 항목들을 체크박스를 클릭하여 조정할 수 있습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication
 - Files Needed
 - Camera-Ready Paper
 - Galley Proof

Author Information

클릭하여 공지 문구 변경

Enter notice message for the "author information" step

Empty

Check Information Items that Authors MUST provide when they submit a manuscript

Author Information

Preview 'Author Information' Step

* Selected Authors

Email	Name	Institution	Author Order	C.A.	Action
demo.user1@...	Jacob Thomas	Guardian Scho...	1	*	Delete
demo.user2@...	Ethan Martin	Academic Tec...	2		Delete
demo.user3@...	Ali Kumar	Business & Ad...	3		Delete

C.A. : Corresponding Author

1) Select Author from the list of stored users

You can search by email, name, and institution

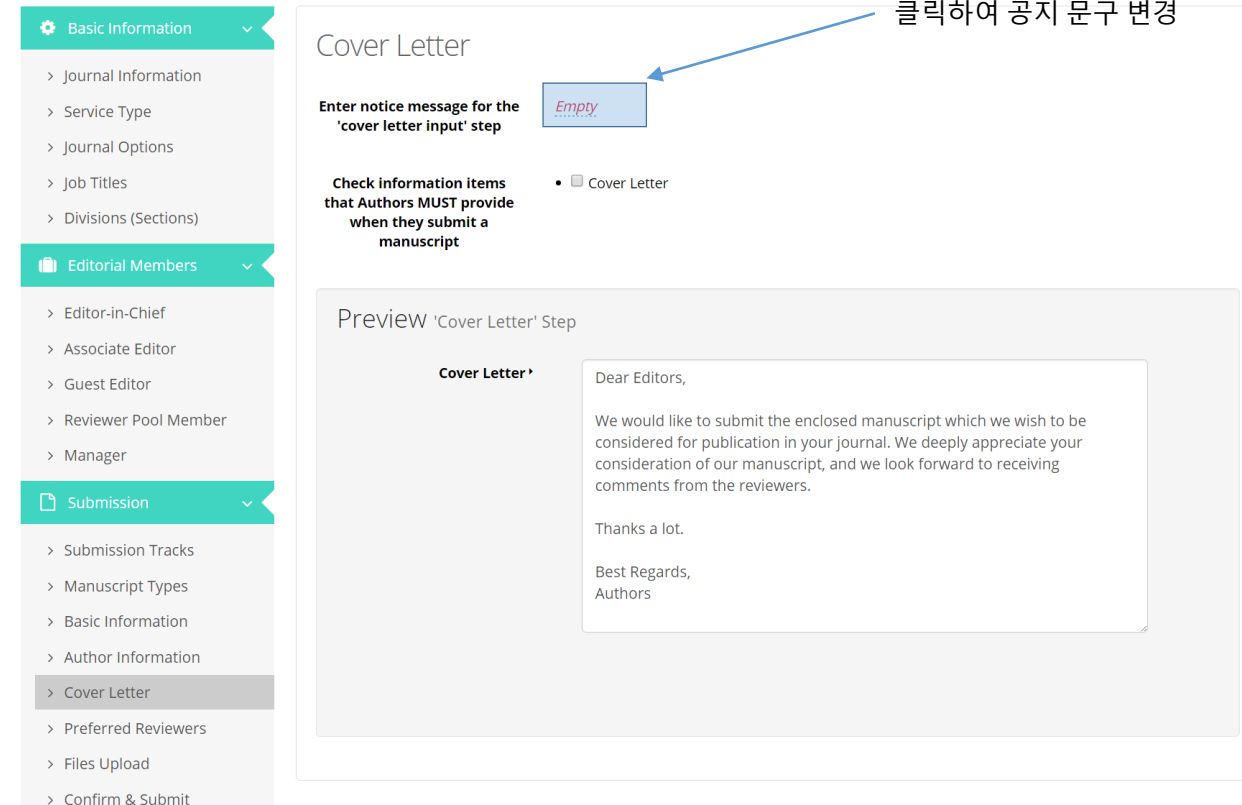
or

2) Create a new user account and select him/her as Author

Email	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Institution	Department	Degree
<input type="text"/>	<input type="text"/>	Ph.D.
Country	Salutation	
Afghanistan	Prof.	

The above account created by you will be rightly informed to the person through an email and the confirmation about the account creation will be also requested to him/her.

- 이 메뉴는 논문 저자 입력 설정화면으로 저자에게 공지할 내용을 설정할 수 있는 화면입니다.
- 저자가 논문 투고시에 공동 저자 계정을 생성하여 추가할 수 있습니다.
- 회원관리 연동 저널의 경우 이 때 추가되는 저자는 학회 회원(정회원, 준회원 등)이 되는 것이 아니라 단순 ManuscriptLink 회원으로 저자 정보에 포함되게 됩니다.
- 투고료 자동 청구 설정시 논문 투고료는 논문 투고자 기준(1저자나 교신(책임)저자가 아닌)으로 부과됩니다.



Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

Editorial Members

- > Editor-in-Chief
- > Associate Editor
- > Guest Editor
- > Reviewer Pool Member
- > Manager

Submission

- > Submission Tracks
- > Manuscript Types
- > Basic Information
- > Author Information
- > Cover Letter
- > Preferred Reviewers
- > Files Upload
- > Confirm & Submit

Cover Letter

Enter notice message for the 'cover letter input' step

Empty

Click to change notice text

Check information items that Authors MUST provide when they submit a manuscript

- Cover Letter

Preview 'Cover Letter' Step

Cover Letter

Dear Editors,

We would like to submit the enclosed manuscript which we wish to be considered for publication in your journal. We deeply appreciate your consideration of our manuscript, and we look forward to receiving comments from the reviewers.

Thanks a lot.

Best Regards,
Authors

- 커버레터는 논문 제출시에 편집 위원에게 전달하는 내용입니다.
- 저자가 커버레터를 필수로 제출해야할지, 선택으로(제출하지 않아도) 해야할지 체크박스를 클릭하여 조정합니다.

저널 설정(Journal Configuration) – 선호하는 심사자 (Preferred Reviewers)

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others

Preferred Reviewers

Does your journal receive preferred Reviewer information when Authors submit manuscripts? Yes

Enter notice message for the 'preferred Reviewers' step

Check information items that Authors MUST provide when they submit a manuscript

- Preferred Reviewers

Preview 'Preferred Reviewers' Step

Preferred Reviewers

Email	Name	Institution	Action
demo.user3@manuscriptlink.com	Ali Kumar	Business & Administrative Services	Delete
demo.user4@manuscriptlink.com	Sofia Garcia	Center for Economic Education	Delete

1) Select a preferred Reviewer from the stored user list

Email	Name	Institution	Country	Action
-------	------	-------------	---------	--------

or

2) Suggest a new preferred Reviewer

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

클릭하여 운영 여부 결정

클릭하여 공지 문구 변경

- 일부 저널은 저자가 논문을 제출할 때 선호하는 심사자를 선택하기도 합니다.
- 만약 선호하는 심사자를 저자가 선택하기 원치 않는다면 스위치 옵션을 off로 선택할 수 있으며, 이때 저자에게 메뉴 자체가 나타나지 않게 됩니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others

Files Upload

Enter notice message for the "file information" step 클릭하여 공지 문구 변경

Check information items that Authors MUST provide when they submit a manuscript

- Manuscript File
- Reply Letter (Required when an updated manuscript is re-submitted)

Check additional items that Authors can provide when they submit a manuscript

- Document Including Tables
- Supplementary File
- Document Including Figures or Images
- Additional Files 추가파일 업로드 선택

Check if authors need to upload additional files.

- A separate front cover file including manuscript information Yes No

The maximum file size for uploads: 20 MB
File types allowed: pdf, doc, docx, zip, tar, gzip, tiff, eps, hwp

Current Front Cover URL:

- A separate file including Author check list Yes No

The maximum file size for uploads: 20 MB
File types allowed: pdf, doc, docx, zip, tar, gzip, tiff, eps, hwp

Current Author Check List URL:

Preview 'Files Upload' Step

* Manuscript File *

File Name	File Designation	Upload Date	Action
(Sample) Main Document.pdf	Main Document (Required)	02/17/2017	Delete

- 이 메뉴에서는 저자가 제출하는 파일을 조정할 수 있습니다.
- 일부 저널에서는 표지, 저자 체크리스트 등의 추가 파일을 요구하기도 합니다. 이때 체크박스를 클릭하여 추가파일에 대한 옵션을 조정해야 하며, 저자가 참고할만한 양식을 업로드해야 저자에게 나타납니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers

Confirm & Submit

클릭하여 공지 문구 변경

Enter notice message for the "confirm & submit" step

Author Checklist Items Created

Order	Item	Action
1	Confirm that this paper has been submitted solely to this journal and is not published, in press, or submitted elsewhere.	Delete
2	I have prepared this paper in accordance with the style and format requirements of this journal.	Delete

Second Language

Create a New Item

* Author checklist item

Author checklist item (Second Language)

Create & Save

동일한 항목에 대해 제2언어 옵션

- 저자의 논문투고 마지막 단계에 대한 설정으로, 앞서의 파일 업로드 단계에서 저자 체크리스트를 파일형식으로 받고싶지 않다면 이 곳에서 설정할 수 있습니다.
- 저자가 마지막으로 확인하고 체크해야할 항목들을 생성하고 순서를 조정할 수 있으며, 여러 언어(예: 국문/영문)로 체크리스트 항목을 수정할 수 있습니다.

⚙️ Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

📁 Editorial Members

- > Editor-in-Chief

Peer Review

Select a peer review scheme

Double blind



- 📘 Double blind: Names of Reviewers and Authors are not revealed to each other
- 📘 Single blind: Names of Reviewers are not revealed to Authors
- 📘 Open peer review: Names of Authors and Reviewers are revealed to each other

- 상호 심사(Peer Review) 메뉴에서는 심사자와 저자간의 정보 노출에 관한 설정을 할 수 있습니다.
- 기본 값은 Double Blind 입니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review

Review Items (Reviewer)

Review Items Created

Order	Item	Evaluation Level	Visible to author	Action
1	Clarity	Excellent, Good, Average, Weak, Poor	<input type="radio"/>	Delete
2	Significance	Excellent, Good, Average, Weak, Poor	<input type="radio"/>	Delete
3	Originality	Excellent, Good, Average, Weak, Poor	<input type="radio"/>	Delete
4	Quality	Excellent, Good, Average, Weak, Poor	<input type="radio"/>	Delete
5	Language	Excellent, Good, Average, Weak, Poor	<input type="radio"/>	Delete
6	Relevance	Excellent, Good, Average, Weak, Poor	<input type="radio"/>	Delete
7	Reviewer's Familiarity	High, Medium, Low	<input checked="" type="radio"/>	Delete

Create a New Review Item

Review Item (e.g. Originality)

Evaluation Level
5 levels (Poor, Weak, Average, Good, Excellent)

Visible to author
Yes

[Create & Save](#)

- 이 메뉴에서는 심사자가 논문을 심사할 때 평가할 수 있는 항목을 생성 및 관리할 수 있습니다.
- 심사 항목은 5레벨, 4레벨, 3레벨, 2레벨로 설정할 수 있으며, 특정 항목은 저자에게 보이지 않게 설정 (Visible to author)할 수 있습니다.
- 저자에게 남기는 심사의견란은 기본적으로 제공되며, 별도 설정으로 나타나지 않습니다.

- > Preferred Reviewers
- > Files Upload
- > Confirm & Submit
- > Submission Fee
- Review**
- > Peer Review
- Review Items**
- > Decision Items
- > Associate Editor Review Management
- > Guest Editor Review Management
- > Others
- Publication**
- > Files Needed
- > Camera-Ready Paper
- > Galley Proof
- > Publication Fee
- > Digital Library
- Parameters**
- > Term
- > Period
- > Count
- Appearance**
- > Cover Image
- > Service Main Image
- > Dashboard

Create a New Review Item

Review Item (e.g. Originality)

Evaluation Level

5 Levels (Poor, Weak, Average, Good, Excellent)

Visible to author

Yes

Create & Save

Review Decision Items Created (for Reviewer)

Order	Item	Decision Type	Action
1	Strong Reject	● Reject	Delete
2	Reject	● Reject	
3	Marginal	● Major Revision Required	
4	Accept	● Accept	
5	Strong Accept	● Accept	Delete

Create a New Review Decision Item

Review Decision Item

Decision Type

Accept

Create & Save

- 또한, 심사자가 논문에 대해 평가할 수 있는 심사 결정 항목(Accept, Reject 등)을 생성 및 관리할 수 있습니다.
- 무료 저널의 경우 '수정 후 재투고', '약간의 수정 후 재투고' 타입의 항목은 생성할 수 없습니다.

- > Preferred Reviewers
- > Files Upload
- > Confirm & Submit
- > Submission Fee
- Review**
- > Peer Review
- Review Items**
- > Decision Items
- > Associate Editor Review Management
- > Guest Editor Review Management
- > Others
- Publication**
- > Files Needed
- > Camera-Ready Paper
- > Galley Proof
- > Publication Fee
- > Digital Library
- Parameters**
- > Term
- > Period
- > Count
- Appearance**
- > Cover Image
- > Service Main Image
- > Dashboard

Create a New Review Item

Review Item (e.g. Originality)

Evaluation Level

5 Levels (Poor, Weak, Average, Good, Excellent)

Visible to author

Yes

Create & Save

Review Decision Items Created (for Reviewer)

Order	Item	Decision Type	Action
1	Strong Reject	● Reject	Delete
2	Reject	● Reject	
3	Marginal	● Major Revision Required	
4	Accept	● Accept	
5	Strong Accept	● Accept	Delete

Create a New Review Decision Item

Review Decision Item

Decision Type

Accept

Create & Save

- 또한, 심사자가 논문에 대해 평가할 수 있는 심사 결정 항목(Accept, Reject 등)을 생성 및 관리할 수 있습니다.
- 무료 저널의 경우 '수정 후 재투고', '약간의 수정 후 재투고' 타입의 항목은 생성할 수 없습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit

Decision Items (Editor-in-Chief, Guest Editor, Associate Editor)

Decision Items Created (for Editor-in-Chief, Guest Editor or Associate Editor)

Order	Item	Decision Type	Fast Track	Urgent Track	Action
1	Accept	Accept	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Revision Requested	Major Revision Required	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Delete
3	Reject	Reject	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

ⓘ One or more number of decision items can be created with any name, while decision type should be set to the one of "Accept", "Major Revision Required", "Minor Revision Required", and "Rejected". Each decision type will determine the e-mail content of review results sent to authors as well as the review process.

Create a New Decision Item

Decision Item

Decision Type
Accept

Create & Save

- 이 메뉴는 편집장, 부편집장, 초빙 편집장이 해당 라운드에서 논문에 대한 최종 평가를 내릴 항목을 생성하고 관리하는 메뉴입니다.
- 결정 항목 유형에 따라 게재수락(Accept) 유형으로 판정할 경우는 최종본 제출 단계로, 수정 후 재심사(Major/Minor Revision Required) 유형으로 판정할 경우는 재투고 과정으로, 게재거절(Reject) 유형으로 판정할 경우는 최종 게재 거절됩니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types

Associate Editor Review Management

Decision items Associate Editor can recommend to Editor-in-Chief

- Accept
- Revision Requested
- Reject

Do you want to allow final decision by Associate Editor on behalf of Editor-in-Chief?

Yes

If you check 'Yes', Associate Editor can recommend review results to Editor-in-Chief or judge (accept/revise and resubmit/reject) manuscript by him/herself.

Decision items Associate Editor can judge decision

- Accept
- Revision Requested
- Reject

편집장에게 판정을 추천

편집장에게 보고 없이 부편집장이 직접 판정을 허용

편집장에게 보고 없이 부편집장이 직접 판정

- 이 메뉴는 부편집장(Associate Editor) 제도를 운영시 부편집장에게 어떤 권한을 부여할지 설정하는 메뉴입니다.
- 일부 저널은 논문 최종 판정을 위해 부편집장이 편집장에게 보고를 하게 되어있습니다.(이럴 경우, 부편집장이 편집장에게 자신의 생각을 추천하게 됩니다)
- 일부 저널은 논문 최종 판정을 부편집장이 직접 하게 되어있습니다.
- 일부 저널은 부편집장이 논문에 따라 재량껏 '직접 판정' / '편집장에게 보고' 중 선택하도록 허용합니다.

⚙️ Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

📁 Editorial Members

- > Editor-in-Chief
- > Associate Editor

Others

Do you want to assign Reviewer to the revised manuscripts review automatically?

Yes

If you check 'Yes', the Reviewer who reviewed the previous version of manuscript and sent his/her review result will be automatically assigned to the revised manuscripts review as {0}.

Do you want to add Reviewer who have completed a review into the reviewer pool?

Yes

If you check 'Yes', the Reviewer who completed review will be added to reviewer pool automatically.

- 이 메뉴에서는 심사 관리 관련하여 기타 설정을 할 수 있는 메뉴입니다.
- 첫번째 항목은 '수정 후 재투고' 유형의 심사 결과를 내린 심사자에 한해서 수정논문에 대한 재심사를 자동으로 진행할 것인가에 대한 옵션입니다.
- 두번째 항목은 '심사자 풀'을 운영하는 저널의 경우, 심사를 마친 어떠한 심사자라도 '심사자 풀'에 자동으로 추가가 되도록 허용할 것인가에 대한 옵션입니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication

Files Needed

Camera-Ready Paper Template

+ Add & Upload

The maximum file size for uploads: **20 MB**
File types allowed: **pdf, doc, docx, zip, tar, gzip, tiff, eps, hwp**

The uploaded camera-ready paper template URL:

Copyright Form

+ Add & Upload

The maximum file size for uploads: **20 MB**
File types allowed: **pdf, doc, docx, zip, tar, gzip, tiff, eps, hwp**

The uploaded copyright form URL:

Preview Manuscript acceptance e-mail to be sent to Author

To Author

From Editor-in-Chief (or Guest Editor)

CC Associate Editor, Manager

Body Dear **Author Name**,

Congratulations! We are pleased to inform your manuscript review result submitted to Journal of Asian Economics and Politics (Demo).

Track: **Manuscript Track**

Special Issue Title: **Special Issue Title**

Division Title: **Division Title**

Manuscript ID: **Manuscript ID**

Title: **Manuscript Title**

Author(s): **Author Names**

Corresponding Author: **Corresponding Author Name**

Affiliation of Corresponding Author: **Corresponding Author Affiliation**

Date of Manuscript Submission: **Submission Date** (UTC)

Overall review result: **Review Decision**

The second half of this email contains important review comments that you must follow to ensure successful publication of your paper, and you can also find them in the following online system.

System URL

What you should do at the next step is to make your camera-ready paper for the above manuscript.

- 이 메뉴에서는 논문 출판까지의 과정에서 최종본 양식 (Camera-Ready Paper Template), 저작권 이양 동의서 양식(Copyright Form)을 업로드할 수 있습니다.
- 이 두 파일을 업로드해야 저자가 양식을 참고하여 본인의 파일을 업로드할 수 있으므로, 관리자가 필수로 업로드해야하는 항목이라할 수 있습니다.

저널 설정(Journal Configuration) – 최종본(Camera-Ready Paper)

Journal Home / Journal Configuration

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review

Camera-Ready Paper

클릭하여 공지 문구 변경

Enter notice message for camera-ready file submission

Check information items that Authors MUST provide when they submit a camera-ready paper

- Camera-Ready Paper (Required)
- Copyright
- Biography

Preview Author's Camera-ready Paper Submission

Camera-Ready Original

File Name	File Designation	Upload Date	Action
camera_ready_sample.pdf	Camera-Ready Paper (Required)	02/17/2017	Delete
copyright_sample.pdf	Copyright (Required)	02/17/2017	Delete

Submit Camera-ready Paper

The maximum file size for uploads: **20 MBytes**
File types allowed: **doc, docx, hwp, pdf, zip, tar, gzip**

- 이 메뉴에서는 저자가 최종본을 제출할 때 공지 문구를 설정하거나 필수로 제출해야 하는 항목을 설정할 수 있습니다.

⚙️ Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

📁 Editorial Members

Digital Library

Does your journal publish papers as open access and want to manage an additional digital library at ManuscriptLink domain?

Yes

▶ The URL of your journal's digital library will be set to:
<https://www.manuscriptlink.com/journals/jaep/digitalLibrary>

- 이 메뉴에서는 Open Access 저널에 대해서 디지털 라이브러리를 운영할 것인가에 대한 설정을 할 수 있습니다
- 디지털 라이브러리는 ManuscriptLink Premium 서비스만 이용할 수 있으며, 출판된 논문을 업로드하면 온라인상에 공개된 라이브러리 형태로 논문 리스트를 보여줍니다.

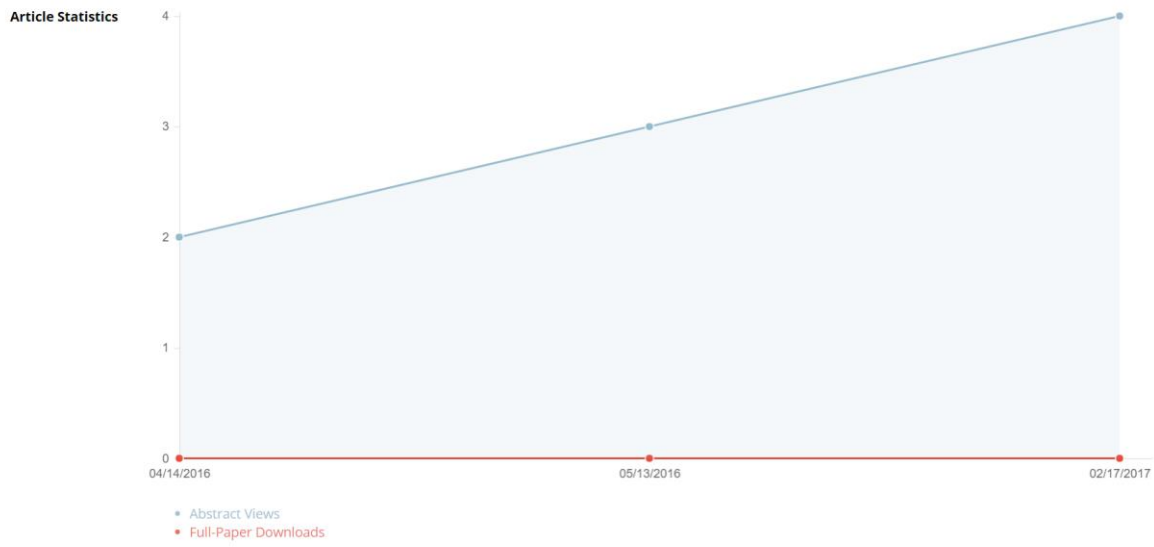
Title India's Inflation-Demand-Pull or Cost-Push

Author(s) Daniel Wilson *, Xiaoqing Gong , Zheng Bao

Keywords cost-push India inflation-demand-pull

Access Paper [Full Paper](#)

Abstract Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nulla vehicula tortor a augue facilisis, non euismod lacus molestie. Phasellus consectetur eu magna et ullamcorper. Sed gravida vel ligula ut ultrices. Nulla et convallis quam. Aliquam sed est id urna elementum congue. Vestibulum ut dui tristique, faucibus nisl sed, faucibus est. Phasellus mi magna, fringilla a consectetur non, molestie eget eros. Duis rutrum tellus convallis est iaculis, sit amet blandit libero efficitur. In eu posuere nisl. Sed eget pretium dolor, eu aliquet ante. Fusce convallis consectetur convallis. Sed imperdiet eros nibh, ullamcorper faucibus augue vulputate eu. Etiam diam neque, aliquet in mollis in, ultricies id turpis. Ut nec ipsum eu lectus ullamcorper tristique. Pellentesque varius dolor sit amet tortor vehicula, vel lobortis justo tincidunt. In convallis odio aliquam, ullamcorper libero vel, consequat sem. Aenean sollicitudin lectus non ullamcorper iaculis. Fusce vel justo risus. Sed congue elementum molestie. Cras imperdiet in augue non iaculis. Nullam commodo, arcu ac suscipit laoreet, quam orci mollis massa, ut laoreet libero est eleifend elit. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae; Maecenas a purus luctus, placerat odio a, molestie ex. Aenean ornare nisl porta, gravida mi non, consectetur sem. Integer eget dignissim ante. Donec pellentesque lacus ut euismod cursus. Ut lacinia leo molestie elit lobortis eleifend. Mauris et enim eget dolor rhoncus eleifend quis sit amet leo. Vestibulum at orci vitae nunc hendrerit mollis volutpat quis est. In placerat vulputate tortor sit amet aliquam. Nulla suscipit venenatis quam id facilisis. Ut diam nisl, tristique vel dolor ut, commodo posuere augue. Phasellus vulputate accumsan lectus, sit amet ullamcorper augue laoreet ac. Sed mi metus, imperdiet eleifend euismod vel, ornare vel magna. Aliquam eu lorem felis. Morbi ornare sem eu neque euismod, nec rhoncus urna molestie. Etiam tempus nisi at aliquet feugiat. Nam suscipit, risus quis commodo mattis, eros enim sagittis neque, vehicula bibendum sem ipsum non arcu. Praesent varius convallis lobortis. Sed venenatis fermentum lorem, at aliquet augue. Maecenas aliquet sollicitudin turpis eu interdum. Duis faucibus arcu non diam vehicula interdum.



- 위 그림은 디지털라이브러리 옵션을 적용한 운영되는 디지털라이브러리 예시이며, 논문 상세정보가 공개되어 로그인 없이 전 세계 어디에서든 접속할 수 있습니다.
- 또한, 논문 조회수, 논문 파일 다운로드 수에 대한 통계를 나타냅니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Reviewer Pool Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management
 - Guest Editor Review Management
 - Others
- Publication

Term

Items	Parameter Setting
Max Response Waiting Term for Review Process Request (to Associate Editor)	Editor-in-Chief request to Associate Editor for managing review process for a submitted manuscript is cancelled if there is no response from him/her within <u>7</u> days.
Term for Reviewing a Manuscript	When a review task is assigned to a Reviewer, the review task is requested to be completed by within <u>6</u> weeks.
Notification Term Prior to Review Due Date	A notification email is sent to a Reviewer before <u>7</u> days prior to the review due date.
Max Response Waiting Term for Review Invitation	Review invitation to a Reviewer is cancelled if there is no response from him/her within <u>7</u> days
Term for Submitting a Revised Manuscript (Major Revision Required)	Author(s) are required to revise and submit their manuscript within <u>30</u> days since it is requested.
Term for Submitting a Revised Manuscript (Minor Revision Required)	Author(s) are required to revise and submit their manuscript within <u>15</u> days since it is requested.
Notification Term Prior to the due date of Revised Manuscript Submission	A notification email is sent to Author(s) before <u>7</u> days prior to the due date of revised manuscript submission
Term for Completing a Camera-ready Submission	Author(s) are required to complete to submit their camera-ready manuscript version within <u>15</u> days since it is requested.
Notification Term Prior to the due date of Camera-ready Version Submission	A notification email is sent to Author(s) before <u>6</u> days prior to the due date of camera-ready version submission

Fast Track Type

Items	Parameter Setting
Term for Reviewing a Manuscript (Fast)	When a review task is assigned to a Reviewer, the review task is requested to be completed by within <u>6</u> weeks.
Notification Term Prior to Review Due Date (Fast)	A notification email is sent to a Reviewer before <u>4</u> days prior to the review due date.
Max Response Waiting Term for Review Invitation (Fast)	Review invitation to a Reviewer is cancelled if there is no response from him/her within <u>4</u> days
Term for Submitting a Revised Manuscript (Fast)	Author(s) are required to revise and submit their manuscript within <u>0</u> days since it is requested.

- 이 메뉴에서는 논문 투고/심사 과정에 있어서의 각종 기간(예: 심사 완료 기한, 최종본 제출 기한 등)을 설정할 수 있습니다.
- 급행, 긴급 트랙 유형의 경우 일반 트랙과 다르게 별도의 기간을 설정할 수 있습니다.

Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

Editorial Members

- > Editor-in-Chief
- > Associate Editor
- > Guest Editor
- > Reviewer Pool Member
- > Manager

Submission

- > Submission Tracks
- > Manuscript Types
- > Basic Information
- > Author Information

Period

Items	Parameter Setting
Review Process Re-request (to Associate Editor) Period	Emails urging to response to review process re-request are periodically sent to to Associate Editor every <u>2</u> days if there is no response from Associate Editor.
Review Re-invitation Period	Emails urging to response to review invitation are periodically sent to a Reviewer every <u>2</u> days if there is no response from the Reviewer.
Notification Period about Review Due Date Pass	Emails urging to complete to review a manuscript assigned to a Reviewer are periodically sent to to a Reviewer every <u>3</u> days if no review results are submitted from the Reviewer.
Notification Period about Due Date Pass of Revised Manuscript Submission	Emails urging to complete to submit a revised manuscript are periodically sent to to Author(s) every <u>3</u> days if no revised manuscript is submitted from the Author(s).
Notification Period about Due Date Pass of Camera-ready Version Submission	Emails urging to complete to submit a camera-ready version are periodically sent to to Author(s) every <u>3</u> days if no camera-ready version is submitted from the Author(s).
Galley Proof Check Period	Emails urging to response to check galley proof and response to Manager are periodically sent to to Author(s) every <u>3</u> days if there is no response from Author(s).

- 이 메뉴에서는 논문 투고/심사 과정에 있어서의 각종 주기 (예: 심사 재초청 이메일 발송 주기, 논문 심사 기한 만료 알림 이메일 발송 주기)을 설정할 수 있습니다.

Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

Editorial Members

- > Editor-in-Chief
- > Associate Editor

Count

Items	Parameter Setting
Required Count of Review Results	This configuration requests editors to aggregate at least 3 review results from Reviewer (Default: 0). Additionally, a notification email will be sent to editors to notify them of the enough review result aggregation when the configured numbers of review results are aggregated (Please note that, in the recirculation stage, this count number will be deducted by the number of 'Accept' type decisions in the previous review stage).

- 이 메뉴에서는 논문 심사 관리에 있어서 편집장/편집위원장/초빙편집장이 해당 라운드에 판정을 내릴 때 요구되는 심사 결과 개수를 설정할 수 있습니다.
- 예) 값을 2로 설정했을 때
- Original (2로 설정되어있으므로 2개의 심사 결과가 필요)
 - 심사자1: 게재수락
 - 심사자2: 수정 후 재투고
- Revision #1 (이전 라운드에서 심사자1이 게재수락을 했으므로 1개의 심사결과가 필요)
 - 심사자2: 게재수락
- 위와 같이 재심사 논문의 경우는 이전 라운드에서 '개제 수락' 결과가 존재하면 이 개수만큼 차감됩니다.

Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

Editorial Members

- > Editor-in-Chief
- > Associate Editor
- > Guest Editor
- > Reviewer Pool Member
- > Manager

Submission

- > Submission Tracks

Cover Image

Current Journal Cover Image



Upload and Change
Journal Cover Image

+ Select an Image

JPG, JPEG, GIF or PNG (max size: 2MB)

- 이 메뉴에서는 저널 로그인 화면에 나타낼 커버 이미지를 업로드하고 설정할 수 있습니다.
- 이미지를 선택 후 잘라내기(Crop)를 해서 적당한 그림을 설정할 수 있습니다.

⚙️ Basic Information

- > Journal Information
- > Service Type
- > Journal Options
- > Job Titles
- > Divisions (Sections)

📁 Editorial Members

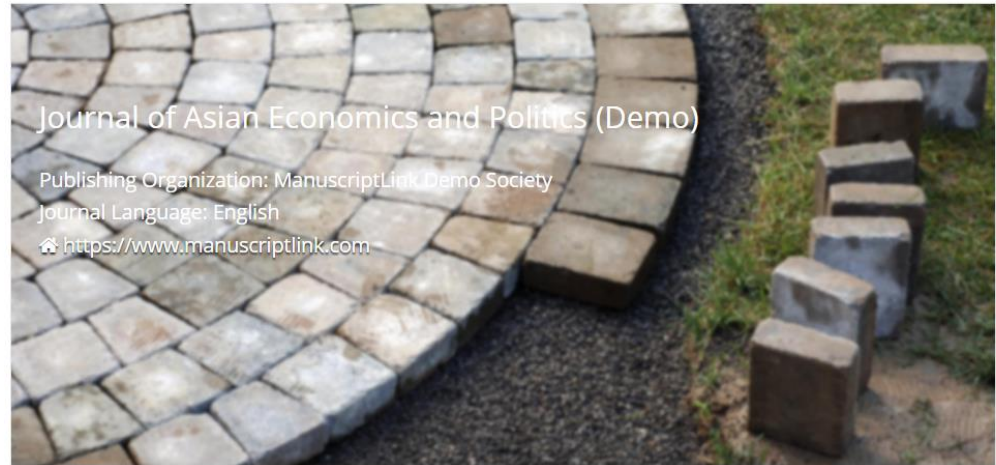
- > Editor-in-Chief
- > Associate Editor
- > Guest Editor
- > Reviewer Pool Member
- > Manager

📄 Submission

- > Submission Tracks

Service Main Image

Current Service Main Image



Change Service Main Image

Stones



- 이 메뉴에서는 저널 메인 화면에 나타낼 배경화면을 설정할 수 있습니다.

저널 설정(Journal Configuration) – 대시보드(Dashboard)

Journal Home / Journal Configuration

Basic Information

- Journal Information
- Service Type
- Journal Options
- Job Titles
- Divisions (Sections)

Editorial Members

- Editor-in-Chief
- Associate Editor
- Guest Editor
- Reviewer Pool Member
- Manager

Submission

- Submission Tracks
- Manuscript Types
- Basic Information
- Author Information
- Cover Letter
- Preferred Reviewers
- Files Upload
- Confirm & Submit
- Submission Fee

Review

- Peer Review
- Review Items
- Decision Items
- Associate Editor Review Management
- Guest Editor Review Management
- Others

Publication

- Files Needed

Dashboard

Dashboard Items

Order	Item	Action
1	Manuscripts in your charge	DISABLE
2	Submission statistics table	DISABLE
3	Confirmation statistics table	DISABLE
4	Manuscripts submissions line chart	DISABLE
5	Manuscripts confirmations line chart	DISABLE
6	Manuscripts published line chart	DISABLE
7	Accepts line chart	DISABLE
8	Rejects line chart	DISABLE
9	Author countries pie chart	DISABLE
10	Reviewer countries pie chart	DISABLE

Preview

Manuscripts in your charge

Submission statistics table

- 대시보드(Dashboard) 편집장/관리자만 볼 수 있는 저널 요약 화면으로, 일반 사용자와 달리 편집장/관리자는 로그인시 대시보드 화면이 먼저 나타납니다.
- 이 메뉴에서는 편집장/관리자가 쓰는 대시보드를 설정할 수 있는 화면입니다.
- 특정 통계/정보가 대시보드에 나타날 필요가 없다면 비활성화시킬 수 있습니다.
- 또한, 대시보드 위젯 순서를 조정할 수 있습니다.

관리자 기타 메뉴

General Statistics

Submission History

- > Submission History by Track or Division
- > Confirmation History by Track or Division
- > Accept and Publishing History
- > Author Countries
- > Reviewer Countries

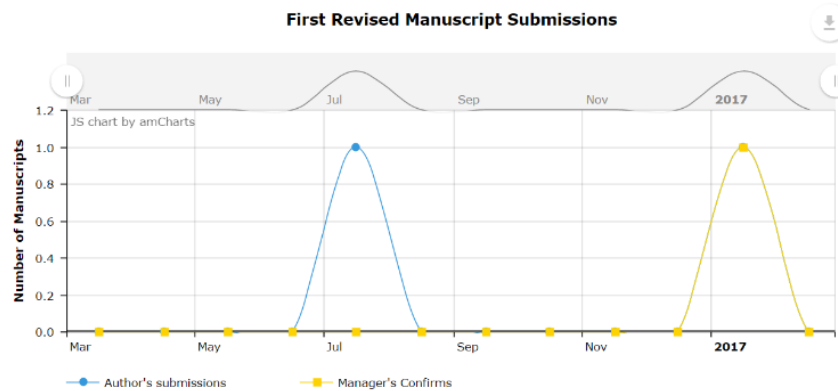
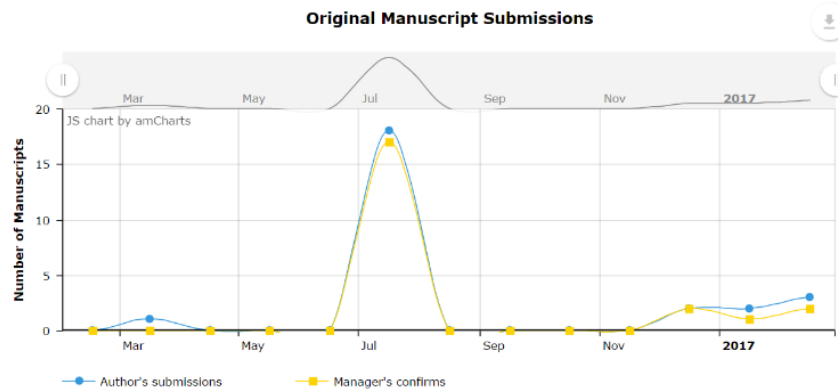
Authors Statistics

- > Authors
- > Corresponding Authors
- > First Authors
- > Corresponding and First Authors

Review Statistics

- > Associate Editors
- > Reviewers - Invitation
- > Reviewers - Assignment
- > Review Period
- > Review Management Period

Submission History



- 저널 통계(Journal Statistics) 메뉴에서는 해당 저널의 다양한 통계를 조회할 수 있습니다.
- 이러한 통계 항목은 앞으로도 계속 추가될 것이며, 저널 맞춤형 특정한 통계의 경우 support@manuscriptlink.com으로 문의주시면 보유 데이터를 바탕으로 통계 정보를 드리고 있습니다.

유저 검색을 위한 검색창

[Journal Home](#) / [Manager](#) / [Account Management](#)

20 ▾

Username (Email)	Degree	Name	Institution	Country	Action
demo.user***@**nuscryptlink.com	Ph.D.	Baharum Tsolmon	Division of Social Work	Germany	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Jacob Thomas	Guardian Scholars Program	United States	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Ethan Martin	Academic Technology Services	United States	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Ali Kumar	Business & Administrative Services	India	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Sofia Garcia	Center for Economic Education	Italy	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Daniel Wilson	Center for Teacher Quality	United States	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Xiaoqing Gong	Civil Engineering Tech	China	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Isabella White	College of Continuing Education	United Kingdom	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Donghyun Kim	Daehan University	Korea, Republic of	Edit
demo.use**@**nuscryptlink.com	Ph.D.	Zheng Bao	General Education Society	China	Edit

1 - 10 / 10

« < 1 > »

유저 정보 수정 버튼

- 계정 관리(Account Management) 메뉴는 저널 구성원(관리자, 편집위원장, 편집위원, 심사자)이나 논문 제출/심사자에 대해서 계정 정보를 수정할 수 있는 메뉴입니다.
- 기본적으로 본인의 정보는 본인이 수정해야 맞는 것이나 유저의 특별한 사정에 의한 부탁, 빠른 논문 관리 등의 이유로 관리자가 직접 정보를 수정할 수 있습니다.
- 유저를 검색 후 `유저 정보 수정 버튼`을 클릭하면 다음과 같은 화면이 나타납니다.

Personal Information

Email

Signup Date

First Name*

Last Name *

Institution *


Salutation *

Country *

Degree *

Phone

Mobile

 Save Changes

- 로그인 아이디(이메일), 비밀번호를 제외한 기본 정보들에 대해서 수정한 후 저장 버튼을 클릭하면 정보가 저장됩니다.

- 유료 서비스의 경우 기획특집 (Special Issue/Section)을 생성하고, 초빙 편집장을 임명하여 논문을 접수받을 수 있습니다.
- 기획특집(Special Issue/Section)을 생성하기 위해서는 기획특집 이름, 논문 제출 시작일, 논문 제출 종료일을 입력 후 생성 및 저장(Create & Save) 버튼을 클릭하면 됩니다.
- 기획특집 논문은 논문 제출 종료일이 지나면 자동으로 상태가 '닫힘'으로 변경되어 투고할 수 없습니다.

Special Issue/Section Managed

5 ▾

	Title ▲	Guest Editor	Submission Date From	Submission Date To	Creation Date	Status	Action
1	Special Issue	Ethan Martin	05/31/2015	05/31/2025	11/07/2014	Opened	Edit Close

1 - 1 / 1

[«](#) [<](#) **1** [>](#) [»](#)

📘 You can assign a special issue/section to Guest Editor at the following page: [Guest Editor](#)

Create a Special Issue/Section

Special Issue/Section Title

Submission Date From

02/16/2017



Submission Date To

02/16/2017

[Create & Save](#)

The screenshot displays the 'Special Issue/Section Management' interface. At the top, there is a navigation bar with a green button labeled 'User List of JAEP' and several menu items: 'About Journal', 'Manager', 'Reviewer', 'Author', and 'My Profile'. Below the navigation bar, the breadcrumb path is 'Journal Home / Manager / Special Issue/Section Management'. The main content area shows a form for managing special issues. A modal window is open, titled 'Special Issue/Section Management', which contains the following fields and buttons:

- Special Issue/Section Title:** A text input field containing the text 'Special Issue'.
- Submission Date From:** A date input field containing '05/31/2015'.
- Submission Date To:** A date input field containing '05/31/2025'.
- Buttons:** A red 'Delete' button and a green 'Save' button.

- 기획특집을 수정하기 위해서는 수정(Edit) 버튼을 클릭합니다.
- 제목과 기한을 수정한 후 저장을 누르거나 삭제할 수 있습니다.

Special Issue/Section Management

초빙편집장 할당 링크

Special Issue/Section Managed

5 ▾

	Title ▲	Guest Editor	Submission Date From	Submission Date To	Creation Date	Status	Action
1	Special Issue	Ethan Martin	05/31/2015	05/31/2025	11/07/2014	Opened	Edit Close

1 - 1 / 1

« < 1 > »

i You can assign a special issue/section to Guest Editor at the following page: [Guest Editor](#)

Create a Special Issue/Section

Special Issue/Section Title

Submission Date From

02/16/2017

Submission Date To

02/16/2017

[Create & Save ↗](#)

- 생성한 기획특집에 초빙 편집장(Guest Editor)를 할당하기 위해서는 '생성 및 저장된 기획특집'에서 초빙 편집장(Guest Editor)부분을 클릭합니다. (할당이 안되어 있으면 N/A, 되어있으면 초빙편집장의 이름이 나타납니다.) 저널 설정 화면으로 이동하여 초빙편집장을 할당합니다. 43 / 59

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review

등록된 초빙편집장에게 기획특집 할당

Guest Editor

Selected Guest Editor(s) 10

Special Issue/Section	Username (Email)	Degree	Name	Institution	Action
Special Issue	demo.user2...	Ph.D.	Prof. Ethan Martin	Academic Technology Services	Delete

1) You can create and remove a special issue/section at the following page: [Special Issue/Section Management](#)

1) Select a New Guest Editor from Registered User List

2) You can find a user registered to this system by entering an email, name or institution in the above input field.

or

2) Select a New Guest Editor after Creating His/Her Account

Email	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Institution	Degree	
<input type="text"/>	Ph.D.	
Department	Salutation	
<input type="text"/>	Prof.	

1) 초빙편집장 선택을 위한 검색창

2) 검색해서 없을 경우 초빙편집장계정 생성

- 우선 검색이나 계정 생성을 통해 초빙편집장을 등록합니다.
- 등록한 초빙편집장에 기획특집(Special Issue/Section)을 할당합니다.
- 한 초빙 편집장이 여러 개의 기획특집을 담당할 수 있습니다.
- 또한, 하나의 기획특집을 여러 명의 초빙편집장이 담당할 수 있습니다.

역할 선택

Editor-in-Chief Manager Associate Editor Guest Editor

ID	Manuscript Title	Status	Current Associate Editor	New Associate Editor
14M-11-002	Lessons for India from Financial Liberalization	Revision requested	Ali Kumar	Select New
14M-11-003	An Analysis of Collective Action for Irrigation Management in China	Revision requested	Ali Kumar	Select New
14M-11-010	Economic and Politic Integration and Business Cycle Synchronization in Asia	Revision submitted	Ali Kumar	Select New Select New Daniel Wilson
14M-11-011	Predication of Korea's Economic Inflation Crisis	Revision requested	Ali Kumar	Select New
14M-11-012	Advancing Tacit Knowledge- Japaneses Family SMEs in Manufacturing	Review results being confirmed	Ali Kumar	Select New
14M-11-014	Energy Efficiency and Economic and Politic Development in Taiwan	Review results being confirmed	Ali Kumar	Select New
14M-11-015	How Effective Are Capital and Politic Controls in Asia	Under review	Ali Kumar	Select New
14M-11-016	Trade Linkages and Crisis Spillovers for Taiwan and Hongkong	Under review	Ali Kumar	Select New
14M-11-018	Ailing Higher Education System in Malaysia	Under review	-	Select New

새로운 담당자 선택

- 담당자 변경(Change Persons in Charge) 메뉴에서는 각 논문의 담당자를 변경할 수 있습니다.
- 변경하고자 하는 역할(편집장, 편집위원, 관리자, 초빙편집장) 탭을 선택한 후 논문 리스트에서 논문 ID나 제목으로 검색합니다.
- 담당자를 변경하고자 하는 논문의 기존 담당자를 확인한 후 새로운 담당자를 선택하여 변경합니다.
- 변경시 기존 담당자, 새로운 담당자에게 이메일이 발송됩니다.

이메일 양식 관리 (Email Template Management)

E-mail Templates

Subject

▲ To: Author

Acknowledgment of a revised manuscript submission

Returning the submitted manuscript back

Returning the re-submitted manuscript back

Confirmation of a new manuscript submission

Confirmation of a revised manuscript submission

[Before Due Date] Gentle reminder for the manuscript update and re-submission

[Due Date Passed] Reminder for the manuscript update and re-submission

Approval of your request to extend revision deadline

Reject to the revision deadline extension request

[Before Due Date] Gentle reminder for the camera-ready paper submission

[Due Date Passed] Reminder for the camera-ready paper submission

Acknowledgment of a camera-ready paper submission

Returning the camera-ready paper back

Confirmation of the submitted camera-ready paper

Ready for your galley proofs

Revision deadline has been extended for your manuscript

Notification about manuscript withdrawal

▲ To: Editor-in-Chief
N/A

▲ To: Associate Editor
N/A

▲ To: Manager (from ManuscriptLink)

Notification about a revised manuscript submission

Contents

Subject Returning the submitted manuscript back (JAEP) Reset to Default

From ManuscriptLink (no-reply@manuscriptlink.com) Fixed

Closing Person Manager (Ms. Sofia Garcia- demo.user4@manuscriptlink.com) Fixed

To Author Fixed

CC Manager (Sofia Garcia- demo.user4@manuscriptlink.com) Reset to Default

Text Edit

Dear Author Name Reset to Default

Thank you for submitting the following manuscript to Journal of Asian Economics and Politics (Demo)

Track: Manuscript Track

Special Issue Title: [Special Issue Title]

Division Title: [Division Title]

Title: Manuscript Title

Author(s): Author Names

Corresponding Author: Corresponding Author Name

Affiliation of Corresponding Author: Corresponding Author Affiliation

Date of Manuscript Submission: Submission Date (UTC)

However, there are some problems on your manuscript and/or the related information. The details of problems are as follows:

Comments

Please correct your manuscript according to the above mentioned comments, and again submit the corrected one to the following online manuscript submission and peer-review system.

System URL

To submit the corrected manuscript in the online system, please do not open a new manuscript submission page, but just access the existing online page where you submitted the original manuscript.

If you have any question regarding your submission, please contact the journal manager.

Best regards,

Ms. Sofia Garcia, Journal Manager
Journal of Asian Economics and Politics (Demo)
Email: demo.user4@manuscriptlink.com
Homepage: Journal Homepage

-----[Note]-----
This email is only for the delivery service.
Please do not reply to this mail.

참조(CC) 여부 체크

수정할 수 없는 부분

수정할 수 있는 부분

- 이메일 양식 관리 (Email Template Management) 메뉴에서는 ManuscriptLink에서 발송되는 이메일을 양식을 수정할 수 있습니다.
- 논문 트랙, 아이디 등 수정할 수 없는 항목은 짙은 회색으로 표기되어 있습니다.
- 그 외의 문구들은 본인이 원하는 문구들로 수정할 수 있습니다.
- 또한, 일부 이메일은 본인에게 참조(CC)되어 발송되는 이메일을 해제할 수 있습니다.

이메일 양식 관리(Email Template Management)

The screenshot displays the 'Email Template Management' interface. On the left, there is a sidebar with 'E-mail Templates' and a list of templates categorized by 'Subject' and 'To: Author'. The main area shows the 'Contents' of a selected template, including fields for Subject, From, Closing Person, To, CC, and Text. A modal window titled 'Update E-mail Text' is open, allowing the user to edit the email content. A blue arrow points to the 'System URL' field in the modal, which is labeled as '수정할 수 없는 부분' (cannot be modified). The modal also contains instructions for submitting the corrected manuscript and a note about HTML tags. The 'Text' field in the template contains a message from the Journal Manager, Ms. Sofia Garcia, regarding manuscript submission and a note about HTML tags.

- 수정(Edit) 버튼을 클릭하면 이메일 문구를 수정할 수 있는 창이 나타납니다
- 이 때, HTML 태그를 입력하면 오류가 날 수 있으니 평문 텍스트만 입력하시기 바랍니다.
- 만약 문구를 원래대로 돌리고 싶다면 '기본 값으로 초기화(Reset to Default)' 버튼을 클릭하여 초기화하시기 바랍니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review

Submission Fee

Do you need Submission Fee Payment/Invoice Management?

Yes

URL of submission fee payment and invoice management:

<https://www.manuscriptlink.com/journals/jaep/manager/authorPaymentManagement>

Default Term for Submission Fee

When payment request email for submission is sent to Author, payment is requested to be completed by within 7 days.

Pricing Table

- If there is a pricing policy exactly matched to manuscript in table, it will be applied.
- If there are many pricing policy exactly matches, high priority(lower number) pricing policy will be applied.
- If there is no pricing policy exactly matches, default policy will be applied.

Priority	Role	Type	Division	Invited Manuscript	Track	Currency	Amount
1	Default	Default	Default	Default	Default	USD	300.0
2	Default	Default	Default	Default	Special Issue Track	USD	100.0
3	Default	Default	Default	Invited Manuscript	Default	USD	100.0

Create new pricing policy

You can create pricing policy for specific manuscripts.

Role

-

Type

-

- 논문 제출 요금 관리(Author Payment Management) 메뉴는 논문 투고료/게재료에 대해서 금액을 청구하고 청구서를 관리하기 위한 메뉴입니다.
- 회원관리 시스템과 연동된 저널이라면 저자가 논문을 제출할 때 실제 결제까지 진행할 수 있습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review

Submission Fee

Do you need Submission Fee Payment/Invoice Management? Yes

URL of submission fee payment and invoice management:
<https://www.manuscriptlink.com/journals/jaep/manager/authorPaymentManagement>

Default Term for Submission Fee When payment request email for submission is sent to Author, payment is requested to be completed by within 7 days.

Pricing Table

- 1 If there is a pricing policy exactly matched to manuscript in table, it will be applied.
- 2 If there are many pricing policy exactly matches, high priority(lower number) pricing policy will be applied.
- 3 If there is no pricing policy exactly matches, default policy will be applied.

Priority	Role	Type	Division	Invited Manuscript	Track	Currency	Amount
1	Default	Default	Default	Default	Default	USD	300.0
2	Default	Default	Default	Default	Special issue Track	USD	100.0
3	Default	Default	Default	Invited Manuscript	Default	USD	100.0

Create new pricing policy 1 You can create pricing policy for specific manuscripts.

Role:

Type:

논문 투고료 관리 활성화

- 논문 투고료를 청구하고 관리하기 위해서는 저널 설정(Journal Configuration)의 투고료 (Submission Fee) 항목을 클릭한 후 투고료 부분을 활성화해야 합니다.
- 그 후 요금표 논문에 맞게 요금표를 생성합니다.
- 예를 들면 일반 논문은 300\$, 기획특집 논문은 100\$, 초청논문은 100\$를 청구하고 싶다면 위와 같이 요금 정책을 생성합니다.
- 이 곳에서 생성한 요금 정책에 따라 청구서 발송시 자동으로 요금이 입력됩니다.

- Basic Information
 - > Journal Information
 - > Service Type
 - > Journal Options
 - > Job Titles
 - > Divisions (Sections)
- Editorial Members
 - > Editor-in-Chief
 - > Associate Editor
 - > Guest Editor
 - > Board Member
 - > Manager
- Submission
 - > Submission Tracks
 - > Manuscript Types
 - > Basic Information
 - > Author Information
 - > Cover Letter
 - > Preferred Reviewers
 - > Files Upload
 - > Confirm & Submit
 - > Submission Fee
- Review
 - > Peer Review
 - > Review Items
 - > Decision Items
 - > Associate Editor Review

Submission Fee

Do you need Submission Fee Payment/Invoice Management? Yes

URL of submission fee payment and invoice management:
<https://www.manuscriptlink.com/journals/jaep/manager/authorPaymentManagement>

Default Term for Submission Fee When payment request email for submission is sent to Author, payment is requested to be completed by within 7 days.

Pricing Table

ⓘ If there is a pricing policy exactly matched to manuscript in table, it will be applied.
 ⓘ If there are many pricing policy exactly matches, high priority(lower number) pricing policy will be applied.
 ⓘ If there is no pricing policy exactly matches, default policy will be applied.

Priority	Role	Type	Division	Invited Manuscript	Track	Currency	Amount
1	Default	Default	Default	Default	Default	USD	300.0
2	Default	Default	Default	Default	Special Issue Track	USD	100.0
3	Default	Default	Default	Invited Manuscript	Default	USD	100.0

Create new pricing policy ⓘ You can create pricing policy for specific manuscripts.

Role
-

Type
-

우선순위

- 요금표의 특정 요금제와 정확히 일치하는 논문은 해당 요금이 적용됩니다.
- 만약 실수로 정확히 일치하는 (똑같은 기획특집에 대한 요금이 한 개는 100\$, 한 개는 150\$로 중복 생성)요금제가 여러 개 생성되어 있을 경우는 우선순위가 높은(숫자가 낮은) 요금제가 먼저 적용됩니다.
- 만약 정확히 일치하는 요금제가 없다면 기본 요금 정책이 적용됩니다.

Table Columns Selection

- Temporary ID
- Status
- Invoice Number
- Invoice
- ID
- Issue Date
- Amount
- Action
- Submitter
- Payment Due Date
- Invoice Status
- Manuscript Title
- Payment(Confirmation) Date
- Payment Status
- Payer

20 ▾

Enter to search

Temporary ID	ID	Submitter	Manuscript Title	Issue Date	Payment Due Date	Amount	Invoice Status	Payment Status	Payer	Action
1096	14M-11-018	Xiaoqing Gong (demo.user6@manuscriptlink.com)	* Ailing Higher Education System in Malaysia			100 USD	Not Yet	Not Yet		Issue Invoice... Exempt
1107	14M-11-015	Baharum Tsolmon (demo.user10@manuscriptlink.com)	How Effective Are Capital and Politic Controls in Asia			300 USD	Not Yet	Not Yet		Issue Invoice... Exempt
1113	14M-11-017	Zheng Bao (demo.user9@manuscriptlink.com)	Toward an Asian Economic Theory of International Free Trading Relations			300 USD	Not Yet	Not Yet		Issue Invoice... Exempt
1114	14M-11-016	Baharum Tsolmon (demo.user10@manuscriptlink.com)	Trade Linkages and Crisis Spillovers for Taiwan and Hongkong			300 USD	Not Yet	Not Yet		Issue Invoice... Exempt

1 - 4 / 4

« < 1 > »

초청논문(*표기)은 요금표에 따라 100\$ 적용

자동 적용된 청구 요금

- 요금표를 생성한 후 논문 제출 요금 관리(Author Payment Management) 메뉴로 오면 요금을 청구해야할 상태에 있는 논문들이 나타납니다.
- 이 때, 청구해야할 요금은 기본적으로 할당됩니다.
- 회원관리 연동 저널은 청구서 자체를 자동으로 발송할 수 있습니다.
- 그 외 수동으로 청구서를 발행하는 저널은 청구서 발행(Issue Invoice) 버튼을 클릭하면 다음과 같은 화면이 나타납니다.

Invoice for Submission Fee Invoice for Publication Fee Other/Completed Invoice

< Back to List
☰ Manuscript Information
☰ Invoice Details

Journal of Asian Economics and Politics (Demo)

금액 수정 →

Invoice for Submission Fee
Title : Ailing Higher Education System in Malaysia
Bill to : Prof. Xiaqing Gong (Submitter) (demo.user6@manuscriptlink.com)
Prof. Donghyun Kim * (demo.user8@manuscriptlink.com)
Ms. Isabella White (demo.user7@manuscriptlink.com)

Invoice Summary
Invoice Number: JN_JAEP-YEVX-779718-OFYG
Payment Due Date: 02/23/2017
*Submission Fee: 100.0
Additional Item 1: e.g.) Additional Page, Amount: 0.0
Additional Item 2: Amount: 0.0
Additional Item 3: Amount: 0.0
Currency: US Dollar (USD)

Invoice Details
The following message will be included to the email sent to Author(s). If you leave the following text box empty, the message section in the email will be completely removed.

금액 확인 후 저자에게 요금 청구 →

USD 100.00

Issue Invoice

- 앞서 저널 설정(Journal Configuration) 화면에서 설정한 요금이 기본 삽입되지만 요금은 수정할 수 있습니다.
- 자동 청구서 발행 옵션을 선택한 저널은 위와 같은 수동 청구 화면 대신 저널 설정에서 설정한 요금이 그대로 청구됩니다.

Invoice for Submission Fee | Invoice for Publication Fee | Other/Completed Invoice

Table Columns Selection

- Temporary ID
- Status
- Invoice Number
- Invoice
- ID
- Issue Date
- Amount
- Action
- Submitter
- Payment Due Date
- Invoice Status
- Manuscript Title
- Payment(Confirmation) Date
- Payment Status
- Payer

20 ▾

Enter to search

Temporary ID	ID	Submitter	Manuscript Title	Issue Date	Payment Due Date	Amount	Invoice Status	Payment Status	Payer	Action
1096	14M-11-018	Xiaoqing Gong (demo.user6@manuscriptlink.com)	* Ailing Higher Education System in Malaysia			100 USD	Not Yet	Not Yet		Issue Invoice... Exempt
1107	14M-11-015	Baharum Tsolmon (demo.user10@manuscriptlink.com)	How Effective Are Capital and Politic Controls in Asia	02/16/2017	02/23/2017	300 USD	Issued	Not Yet		Change Status to Completed Cancel Invoice
1113	14M-11-017	Zheng Bao (demo.user9@manuscriptlink.com)	Toward an Asian Economic Theory of International Free Trading Relations			300 USD	Not Yet	Not Yet		Issue Invoice... Exempt
1114	14M-11-016	Baharum Tsolmon (demo.user10@manuscriptlink.com)	Trade Linkages and Crisis Spillovers for Taiwan and Hongkong			300 USD	Not Yet	Not Yet		Issue Invoice... Exempt

1 - 4/4

청구 상태 변경됨

결제완료로 변경

- 요금이 청구된 논문은 청구서 상태가 변경됩니다.
- 회원관리 연동 저널의 경우 카드결제 등으로 인해 결제 상태 또한 자동으로 변경됩니다.
- 그 외 무통장 입금 등 관리자가 확인 후 처리해야하는 상황에서는 `결제 완료로 변경(Change Status to Completed)` 버튼을 클릭하여 결제 완료로 변경합니다.

₩ 300,000	무통장 입금	2017-02-15	2017-02-24	-	상세보기
					✓ 결제 완료처리
					삭제

- 회원관리 연동 저널의 경우 무통장 입금에 대하여 결제 완료 처리 기능이 동일하게 존재합니다. 두 곳 중 어떤 곳에서 처리를 해도 논문 투고료가 결제 완료 처리됩니다.
- **회원관리 시스템: 논문투고/게재료, 단기강좌, 학술대회, 연회비 등 무통장입금 결제 완료처리**
- **저널투고 시스템: 논문투고/게재료 결제 완료 처리**
- 다만, 위와 같이 회원관리 시스템에서는 모든 학회의 결제내역을 한곳에서 처리할 수 있습니다.

- Basic Information
 - Journal Information
 - Service Type
 - Journal Options
 - Job Titles
 - Divisions (Sections)
- Editorial Members
 - Editor-in-Chief
 - Associate Editor
 - Guest Editor
 - Board Member
 - Manager
- Submission
 - Submission Tracks
 - Manuscript Types
 - Basic Information
 - Author Information
 - Cover Letter
 - Preferred Reviewers
 - Files Upload
 - Confirm & Submit
 - Submission Fee
- Review
 - Peer Review
 - Review Items
 - Decision Items
 - Associate Editor Review Management

Publication Fee

Publication fee payment and invoice management

Publication fee payment and invoice management URL:
<https://www.manuscriptlink.com/journals/jaep/manager/authorPaymentManagement>

논문 게재료 관리 활성화

Default Term for Publication Fee

When payment request email for publication is sent to Author, payment is requested to be completed by within 7 days.

Pricing Table

- ❗ If there is a pricing policy exactly matched to manuscript in table, it will be applied.
- ❗ If there are many pricing policy exactly matches, high priority(lower number) pricing policy will be applied.
- ❗ If there is no pricing policy exactly matches, default policy will be applied.

Priority	Role	Type	Division	Invited Manuscript	Track	Currency	Amount
1	Default	Default	Default	Default	Default	USD	300

Create new pricing policy

❗ You can create pricing policy for specific manuscripts.

Role

Type

Division

Invited Manuscript

Track

- 논문 게재료 관리는 투고료 관리와 동일합니다.
- 다만, 논문 게재료는 논문 쪽수 등 논문마다 금액이 다르기 때문에 자동 청구서 발행 옵션은 존재하지 않고 저자에게 직접 수동으로 청구해야 합니다.

Invoice for Submission Fee | Invoice for Publication Fee | Other/Completed Invoice

< Back to List
☰ Manuscript Information
☰ Invoice Details

Journal of Asian Economics and Politics (Demo)

Invoice for Publication Fee

Title :
An Empirical Analysis of Scale and Distribution of Hidden Household Income in Asia

Bill to :
Prof. Daniel Wilson (Submitter) *
(demo.user5@manuscriptlink.com)

Prof. Xiaoping Gong
(demo.user6@manuscriptlink.com)

Invoice Summary

Invoice Number	JN_JAEP-FDGL-583392-KLIL
Payment Due Date	02/23/2017
*Publication Fee	300.0
Additional Item 1	Additional Page (6p)
Amount	100
Additional Item 2	
Amount	0.0
Additional Item 3	
Amount	0.0
Currency	US Dollar (USD)

추가 요금 항목 설정

Invoice Details

The following message will be included to the email sent to Author(s). If you leave the following text box empty, the message section in the email will be completely removed.


- 논문 게재료 관리는 투고료 관리와 동일합니다.
- 다만, 논문 게재료는 논문 페이지 수 등 논문마다 금액이 다르기 때문에 자동 청구서 발행 옵션은 존재하지 않고 저자에게 직접 수동으로 청구해야 합니다.


1. Please select manuscript statuses you want to see.

Status Selection

- | | | | | |
|--|---|---|--|--|
| <input checked="" type="checkbox"/> Submitted | <input checked="" type="checkbox"/> Associate Editor being selected | <input type="checkbox"/> Review results being confirmed | <input checked="" type="checkbox"/> Under review | <input checked="" type="checkbox"/> Revision requested |
| <input checked="" type="checkbox"/> Revision submitted | <input checked="" type="checkbox"/> Accepted | <input type="checkbox"/> Camera-ready paper submitted | <input type="checkbox"/> Galley proof uploaded | <input type="checkbox"/> Published |
| <input type="checkbox"/> Rejected | <input type="checkbox"/> Withdrawn | | | |

2. Click button below to search/refresh result (Please wait until the downloading is completed. If there are too many manuscripts in the result, the downloading process might take several minutes.)

 View / Refresh

 Save checked items

자주 선택해야 하는
논문 상태 저장

- 전체 논문 정보 보기는 저널에 투고된 모든 논문을 조회할 수 있는 기능입니다.
- 1.에서 조회하고자 하는 논문 상태를 선택합니다.
- ‘체크한 항목들 저장(Save checked items)’ 버튼을 클릭하면 자주 조회하는 논문상태 (예: 철회 논문을 제외한 모두) 를 저장해놓고 다음에 활용할 수 있습니다.
- 2.에서 조회/갱신(View/Refresh) 버튼을 클릭하여 전체 논문을 조회할 수 있습니다.

전체 논문 정보 보기 (Manuscript Information Overview)

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3. Please select columns you want to see.

Table Columns Selection

<input type="checkbox"/> Temporary ID	<input checked="" type="checkbox"/> ID	<input type="checkbox"/> Division	<input type="checkbox"/> 1st-Order Author	<input type="checkbox"/> 1st-Order Author Country
<input type="checkbox"/> Submitter	<input checked="" type="checkbox"/> Author	<input type="checkbox"/> Author e-mail	<input type="checkbox"/> Author Phone Number	<input checked="" type="checkbox"/> Author Institution
<input checked="" type="checkbox"/> Version	<input type="checkbox"/> Submission Track	<input type="checkbox"/> Type	<input checked="" type="checkbox"/> Title	<input type="checkbox"/> Submission Date (Original Version)
<input checked="" type="checkbox"/> Submission Date (Current Version)	<input checked="" type="checkbox"/> Confirmation Date (Current Version)	<input type="checkbox"/> Submission/Confirmation Date	<input type="checkbox"/> Decision Date	<input type="checkbox"/> Acceptance Date
<input type="checkbox"/> Changes to 'Published' Date	<input checked="" type="checkbox"/> Reviewer name	<input type="checkbox"/> Reviewer e-mail	<input type="checkbox"/> Reviewer Phone Number	<input type="checkbox"/> Review Result
<input type="checkbox"/> Recommendation by Associate Editor/Guest Editor	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Editor-in-Chief	<input type="checkbox"/> Manager	<input checked="" type="checkbox"/> Associate Editor
<input type="checkbox"/> Guest Editor	<input checked="" type="checkbox"/> Status			

논문 검색

Save checked items

Enter to search


ID	Author	Author Institution	Version	Title	Submission Date (Current Version)	Confirmation Date (Current Version)	Reviewer name	Review Result	Decision	Associate Editor	Status
14M-11-018	1. Donghyun Kim (Corresponding Author) 2. Xiaojing Gong (Submitter) 3. Isabella White	1. Daehan University 2. Civil Engineering Tech 3. College of Continuing Education	Original	Ailing Higher Education System in Malaysia	11/07/2014		[Original]	[Original]	[Original]		Under review
14M-11-003	1. Daniel Wilson (Submitter, Corresponding Author) 2. Isabella White 3. Zheng Bao	1. Center for Teacher Quality 2. College of Continuing Education 3. General Education Society	Revision #1	An Analysis of Collective Action for Irrigation Management in China			[Original] 1. Xiaojing Gong (Civil Engineering Tech) 2. Donghyun Kim (Daehan University) [Revision #1]	[Original] 1. Marginal (Completed, 07/05/2016) 2. Marginal (Completed, 07/05/2016) [Revision #1]	[Original] Revision Requested [Revision #1]	All Kumar	Revision requested

- 전체 논문 조회는 데이터양이 많아 다소 시간이 걸릴 수 있습니다.
- 조회하고자 하는 테이블 항목을 적절하게 선택하여 저장할 수 있습니다.
- 또한 검색 창에서 검색어를 입력하여 특정 논문을 조회할 수 있습니다.
- 논문 제목을 클릭하면 논문 상세보기로 논문 정보를 조회할 수 있습니다.

1. Please select manuscript statuses you want to see.

Status Selection


<input checked="" type="checkbox"/> Submitted	<input checked="" type="checkbox"/> Associate Editor being selected	<input type="checkbox"/> Review results being confirmed	<input checked="" type="checkbox"/> Under review	<input checked="" type="checkbox"/> Revision requested
<input checked="" type="checkbox"/> Revision submitted	<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Camera-ready paper submitted	<input type="checkbox"/> Galley proof uploaded	<input type="checkbox"/> Published
<input type="checkbox"/> Rejected	<input type="checkbox"/> Withdrawn			

 Save checked items

2. Please select columns you want to see.



Table Columns Selection

<input type="checkbox"/> Temporary ID	<input checked="" type="checkbox"/> ID	<input type="checkbox"/> Division	<input type="checkbox"/> 1st-Order Author	<input type="checkbox"/> 1st-Order Author Country
<input type="checkbox"/> Submitter	<input checked="" type="checkbox"/> Author	<input type="checkbox"/> Author e-mail	<input type="checkbox"/> Author Phone Number	<input checked="" type="checkbox"/> Author Institution
<input checked="" type="checkbox"/> Version	<input type="checkbox"/> Submission Track	<input type="checkbox"/> Type	<input checked="" type="checkbox"/> Title	<input checked="" type="checkbox"/> Submission Date (Current Version)
<input checked="" type="checkbox"/> Confirmation Date (Current Version)	<input type="checkbox"/> Decision Date	<input type="checkbox"/> Acceptance Date	<input type="checkbox"/> Changes to 'Published' Date	<input checked="" type="checkbox"/> Reviewer name
<input type="checkbox"/> Reviewer e-mail	<input type="checkbox"/> Reviewer Phone Number	<input checked="" type="checkbox"/> Review Result	<input type="checkbox"/> Recommendation by Associate Editor/Guest Editor	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Editor-in-Chief	<input type="checkbox"/> Manager	<input checked="" type="checkbox"/> Associate Editor	<input type="checkbox"/> Guest Editor	<input checked="" type="checkbox"/> Status

 Save checked items

3. Please select date range you want to filter.

Date Selection


Submission Date (Original Version) ▼ 2014-08-10  - 2017-02-28 

4. Please select track you want to filter.

Track Selection

Regular Track Special Issue Track

5. Click button below to download a formatted excel file (Please wait until the downloading is completed. If there are too many manuscripts in the result, the downloading process might take several minutes.)

 Download Excel (summary)

 Download Excel

- 논문 정보 엑셀 출력은 '전체 논문 정보 보기' 메뉴와 사용법은 비슷합니다.
- 엑셀로 출력하고자 하는 적절한 항목(논문 상태, 논문 항목)을 선택한 후 날짜로 필터링, 트랙 별로 필터링 후 다운로드 버튼을 클릭합니다.
- 이 때 요약버전(Summary)는 논문의 가장 최신 버전의 정보(예: 3번째 라운드 재심사 논문의 경우 3번째 라운드 상태에서의 논문 정보)만 한줄씩 출력되고, 일반 버전은 라운드별 정보들이 모두 출력됩니다.